



**MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING 2020-2021**

S.No.4	DATE 20-02-2021	Page 1 of 4
--------	--------------------	-------------

**Held at** : AV Room – Senior Block  
**From** : 9.30 a.m. to 10.30 a.m.  
**Chaired by** : PTA Chairman, Ms. Chandra Bhanu  
**Attended by** : PTA President, Principal- Mr. Anil Israel  
PTA Secretary, Headmistress - Ms. Lakshmi Surekha  
Vice-Principal – Ms. Sushma Reddy

**Parent Representatives**

Mr. Sonti Srinath  
Mr. K. Raghunath Reddy  
Mr. Rahul Thota  
Mr. K S Rao  
Mr. P Venkateshwarlu  
Dr. B D Sanjay

**Teacher Representatives**

Ms. Y. Mrudula Praveen  
Ms. Srimathi Rajesh  
Ms. Kavitha Manduva  
Ms. Sridevi B  
Ms. Saguna Vinodh  
Ms. Annapoorna  
Ms. Uma Anil

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Welcome address	<ul style="list-style-type: none"><li>- The Chairman, Ms. Chandra Bhanu (Rector) warmly welcomed the parents and the staff to the PTA. She thanked and appreciated them for their continuous support extended and their valuable suggestions for the academic years 2019- 2020 &amp; 2020-2021.</li><li>- Achievements of the School were accentuated.</li><li>- Shared the details of the finalists of the first round Lead By Example (LBE)</li><li>- Seven teachers who participated in the event – Ms. Kavitha Pandey, Ms. Deepa Muthu Krishnan, Ms. Saraswathi, Ms. Mayura Sagar, Ms. Varalakshmi, Ms. Snigdha, Ms. Saborni Das made it to Finals. Among these facilitators, Ms. Mayura Sagar was awarded the runner-up position at National level.</li><li>- A special mention was made of Ms. Pushpalatha, Mr. K. S. Rao, Mr. Ram Sridahr, and Dr. Sanjay for taking their time out and attending all the PTA meetings.</li></ul>
2	Address by the PTA President	<ul style="list-style-type: none"><li>• The President, Mr. Anil Israel (The Principal) thanked the PTA members for their untiring support. Further, the following points were discussed:</li><li>• G. O's regarding school reopening was shared.</li><li>• Appreciated the teachers and technical/admin team for their tremendous efforts in the successful conduction of online classes.</li></ul>

PREPARED BY SECRETARY		ISSUED BY PRESIDENT		REVIEWED & APPROVED BY CHAIRMAN	
--------------------------	--	------------------------	--	---------------------------------------	--



		<ul style="list-style-type: none"><li>• Google form was shared with the parents to take consent regarding physical/online exams. The details regarding mode (physical/online) of examination that the student chose would be mentioned.</li><li>• Shared the Circular from the Council regarding the start of the New Academic Session for 2021-2022</li><li>• Details of attendance of classes 10, 11 and 12 were shared. Informed that the attendance was good initially, but gradually decreased. Thanked the parents for having trust on the school and sending them to school.</li><li>• A team of 38 CERT members was created. They were trained and placed at different positions to ensure the students and the staff follow strictly the safety guidelines issued by the Telangana Education Department.</li><li>• Appreciated CERT members for planning COVID precautions meticulously. The safety procedures being followed in the school were mentioned.</li><li>• A team from EDUNATION had visited the school to inspect the readiness and appreciated the procedures.</li><li>• New washroom for boys were constructed.</li><li>• Two Isolation rooms have been set up at Senior wing both for students and staff respectively.</li><li>• Warm-up classes were conducted apart from the regular classes for classes X, XI &amp; XII.</li><li>• Annual Examination for the Senior Wing from 6<sup>th</sup> March, the Middle School from 22<sup>nd</sup> February and for the Primary from 24<sup>th</sup> February.</li><li>• 62 students of Class IX have opted to write Annual Examination in physical mode.</li><li>• New Academic session begins from March 24<sup>th</sup>.</li><li>• Bridge course for 15 days will be conducted after the classes reopen physically that would reiterate on the concepts essential for the present grades. Therefore, important topics will be recapitulated, and worksheets will be given to assess their concepts.</li><li>• Teachers of English had attended the Workshops conducted by the Council.</li></ul>
--	--	---

<b>PREPARED BY SECRETARY</b>		<b>ISSUED BY PRESIDENT</b>		<b>REVIEWED &amp; APPROVED BY CHAIRMAN</b>	
----------------------------------	--	--------------------------------	--	--	--



3	Readiness of the School by the PTA Secretary	<ul style="list-style-type: none"><li>- The Secretary Ms. K L Surekha (Headmistress) briefed the safety measures that are being followed in line with the guidelines given by the Government.</li><li>- Temperature checking, Sanitization stations, Marking of social distancing boxes, blocking of alternate benches in classrooms, safety measures in the Laboratory, sanitization of the premises, set up of Isolation Room, formation of COVID Emergency Rescue Team which comprises of the admin team. Zone managers are on continuous rounds to strictly monitor the children and ensure that the safety measures are being followed diligently.</li></ul>
4	Academic updates by the Vice Principal	<ul style="list-style-type: none"><li>- The Vice Principal Ms. Sushma Reddy appraised the galore of activities and events being conducted in the school. She mentioned the following -</li><li>- Teachers had made their teaching interesting by planning for zealous activities for the students.</li><li>- All the activities pertaining to academics, personality development, skill enhancement &amp; social awareness for the students of Pre-Primary to Class 7 were shared with the members.</li><li>- To develop interest in students to develop Mathematics, to improve their logical, analytical, and problem-solving ability the teachers have come up with interesting activities.</li><li>- Students were given ample opportunities to think, reflect and connect to the real world by participating in various Social Studies activities and Social Model Presentations.</li><li>- To develop interest in students towards knowledge in Science, and sensitize them towards nature and their surroundings, students were involved in a plethora of Science activities.</li><li>- To groom the students well in usage of good vocabulary and train them in communicating effectively and confidently in English, the teachers introduced a wide range of activities.</li><li>- It was highlighted on the special grooming sessions for the students who need extra support.</li><li>- Mental Awareness workshop was conducted by the counselor for the students of classes 1 to 7, as a part of the HSCP activities.</li></ul>
	Fee Update by the Admin Head	<p>The Admin Head Ms Uma Anil shared the details regarding Fee Update.</p> <ul style="list-style-type: none"><li>- 69 students have not paid fee (2019-20)</li><li>- 367 students have not paid fee (2020-21)</li><li>- Despite offering concession 27.06% yet to pay the fee</li></ul>

PREPARED BY SECRETARY		ISSUED BY PRESIDENT		REVIEWED & APPROVED BY CHAIRMAN	
--------------------------	--	------------------------	--	---------------------------------------	--



		<ul style="list-style-type: none"><li>- Date extended till March 10<sup>th</sup> for concession as per the parents' requests.</li><li>- Thanked the parents who had paid fee on time.</li></ul>
7	Thank You Note	Rector, Ms Chandrabanu thanked the PTA members and requested them to continue extending their support. She also asked them to share the password of the official mail ID with the school. Dissolved the PTA of 2019-21.
8	Feedback from the Parent Representatives	<b>Mr Rahul Thota, Parent Representative of Class IV</b> thanked the teachers for adapting to the new ways of technology and effectively maintaining work-life balance. He thanked the Vice-Principal for regularly interacting, taking suggestions, and implementing the ideas in the best interest of the students. He also was appreciative of the initiatives taken in the junior wing. Further he thanked the school for the conduct of PTA despite the trying times. <b>Dr Sanjay, Parent Representative of Class XII</b> appreciated the teachers and thanked all the PTA parents for being cooperative. He expressed that JGS and its team stand strong during all the times and adapt quickly to changes. JGS has always been a resource centre that trains its staff to be fully equipped, to be rock solid and deliver at their best capacities come what may. He also hoped and wished that JGS continues to expand its horizon and sets up colleges for students and training centers for teachers.

<b>PREPARED BY SECRETARY</b>		<b>ISSUED BY PRESIDENT</b>		<b>REVIEWED &amp; APPROVED BY CHAIRMAN</b>	
----------------------------------	--	--------------------------------	--	--	--