



MINUTES OF THE PARENT TEACHER MEETING - 2 [2022-2023]

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JGS/COMM/IF-01/R00

Held on : 26.02.2022, Saturday
From : 9.00 am to 10.00am
Venue : Auditorium, Junior Wing
Conducted by : Mr.Anil Israel, Principal- PTA President
Attended by :

Ms. Sushma Reddy – Vice Principal – Secretary
Ms. K.L. Surekha – Headmistress
Ms. Uma Anil – Admin Representative
Ms. Lakshmi Ratnam- Teacher Representative
Ms. A.Sahithi- Educated Mother
Ms. Pallavi – PA to Principal

Mr.Prabhakar Reddy.V- Parent Representative-Class -UKG
Ms V.Haritha- Parent Representative-Class-2
Ms Deepthi - Parent Representative –Class-3
Ms Nagaraju Chappa- Parent Representative-Class -4
Mr Vidyasagar Jyoshi - Parent Representative-Class-6
Ms Krishnaveni- Parent Representative-Class-7
Mr Aravinda Reddy.T-Parent Representative-Class-9
Mr Rajesh Monavarthy- Parent Representative-Class-10
Ms.Anuradha- Parent Representative-class-12

The following points were discussed:

| S.No | Subject of Minutes | Details of Minutes |
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| 1 | Welcome Address | <ul style="list-style-type: none">The PTA members were welcomed by the Mr. Anil Israel President and Principal of PTA – 2022-2023. He congratulated the nominated members of the PTA 2022-2023 and appreciated them for volunteering to take up the responsibility. He reiterated that the purpose of the meeting was to elect the Vice President and the Joint Secretary of the PTA. Before proceeding further, he handed over the Appointment letters to the Parent representatives of the respective grades. |
| 2 | Sharing of the Agenda | <ul style="list-style-type: none">The agenda of the meeting was shared by the President.<ol style="list-style-type: none">Nominations for the governing Body.Formation of Governing Body.Induction of the governing body Members.Fixation of the date of the Governing Body MeetingVote of Thanks |
| 3 | Selection procedure of the Vice President and Joint Secretary | <ul style="list-style-type: none">The President informed that the selected PTA members can unanimously nominate two members for the post of Vice President & Joint Secretary, amongst themselves, to be a part of the Governing Body 2022-2023. He further informed that they members can also select the Vice President & Joint Secretary by drawing lots.However, the selected PTA members elected the Vice President and the Joint Secretary unanimously by the majority of the opinion of the PTA members.Mr.Rajesh Monavarthy was unanimously elected as the Vice President of the Parent Teacher Association and the Member of the Governing Body for the Academic Year 2022-2023. |



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| | | <ul style="list-style-type: none">Ms.Haritha.V was unanimously elected as the Joint Secretary' of the Parent Teacher Association and the Member of the Governing Body for the Academic Year 2022-2023. |
| 5 | Sharing the Guidelines, Duties and Responsibilities | <ul style="list-style-type: none">The Principal and President congratulated the elected Vice President and the Joint Secretary.The Objectives, Duties and Responsibilities, and the Code of Conduct pertaining to the PTA was briefed in short.It was informed that the Official PTA Email of their respective Grade for the AY 2022-23 along with the password has been shared with them and the members can change the password. He also mentioned that the official email ids will be shared with the respective class parents to share their concern or suggestions which can be put forward to the President in the PTA meetings.It was informed that the PTA meeting would be held on a bi-monthly basis (on Second Saturdays) with prior notice. |
| 6 | Next GB meet date | <ul style="list-style-type: none">The President informed that the Governing body meeting would be held shortly and the same will be intimated to them. |
| 7 | Suggestion and resolution | <ul style="list-style-type: none">The PTA parent member suggested to have the PTA meetings scheduled on any of the Saturday from 9.30am onwards. It was resolved to schedule all the PTA meetings on Saturday from 9.30am. |
| 8 | Vote of Thanks | <ul style="list-style-type: none">The President and Secretary once again congratulated the elected Vice President, Joint Secretary and the PTA members and sought their cooperation and support to work together in the best interest of the students. |

Kindly acknowledge the minutes.

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| PTA PRESIDENT |  |
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