

MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING-3 [2020-2021]

Google Meet

S. No. 3	DATE 28.11.2020	Page 1 of 8
--------------------	---------------------------	--------------------

Held : 28.11.2020, Saturday
 Time : 2:00 p.m. to 3:30p.m.
 Conducted by : Ms. Chandra Bhanu, Chairman,
 Mr. Anil Israel, President,
 Ms. Sushma Reddy – Vice Principal,
 Ms. K L Surekha, Secretary
PTA Parent Members –
 Ms. G. Pushpalatha
 Mr. K S Rao
 Mr. Rahul Thota
 Mr. P V Ram Sridhar
 Dr. Sanjay
Teacher Representatives –
 Ms. Mrudula,
 Ms. Srimathi Rajesh, Ms. Amaravathi,
 Ms. M. Kavitha, Ms. Vandana,
 Ms. Sridevi
 Ms. Kavitha Abbaraju, Ms. Cathrine,
 Ms. Karunasree Ms. Rekha,
 Ms. Jayanthi Rajesh, Ms. Bhagya Lakshmi,
 Ms. Saguna, Ms. Afrose,
 Ms. Madhuri, Ms. Roja,
 Ms. Mayura, Ms. Lavanya,
 Ms. Ushasri, Mr. Chandrasekhar
 Ms. Lakshmi, Office Superintendent,
 Mr. Siddharth – Operations Head
 Ms. Annapoorna, AcademicHead,
 Ms. Vijaya Madavi – Academic Support Head,
 Ms. Uma Anil, Admin Head,
 Ms. Jayalaxmi, PS to Principal

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes	Resolution
1.	Prayer	<ul style="list-style-type: none"> The PTA proceedings began with the school prayer. All the PTA members on board joined in prayer. 	
2	COVID 19 Pledge	<ul style="list-style-type: none"> The PTA President, Mr Anil Israel informed the PTA members on board about the recent circular issued by the Council instructing the ICSE schools to create awareness among the students and staff in fighting against Covid. As its initiative, a Covid pledge was shared with all the schools. JGS has started encouraging the students to take up this pledge every Monday, Wednesday and Friday during the morning assembly and also to speak about the precautions that need to be taken. The HSCP Coordinator, Mr Raghavendra Kulkarni led the PTA members in taking the pledge. 	

3.	Welcome Note	<ul style="list-style-type: none"> The PTA Chairman, Mrs. Chandra Bhanu greeted all the PTA members on board - the President, Vice President, Joint Secretary, Parent Representatives, Teacher Representatives, Operations Head and Office Superintendent. 	
4.	Declaration of Agenda	<ul style="list-style-type: none"> The agenda of the meeting was declared by the Chairman. <ul style="list-style-type: none"> * New Initiatives *Admin and Academic Updates *Updates on the School Fee *Suggestions and Queries from PTA members *Deciding on the date for the next PTA meeting * Vote of Thanks <p>* The Chairman thanked all the parents for encouraging and motivating the students in attending the Online Classes. The teachers and the admin staff were thanked for their stupendous and relentless efforts and also expressed that during this pandemic one sector which has successfully evolved has been EDUCATION, with launching of many Webinars, forums, workshops and virtual videos by the experts in the subjects including conducting of the online chess tournaments at national and international levels.</p> <p>Further, the following updates were shared -</p> <p><i>Achievements, Awards & Recognition</i></p> <ul style="list-style-type: none"> CHESATHON - Students of JGS also participated in the International Chessathon conducted by the SFG and supported by FIT INDIA in which JGS stood among the top 10 schools across the nation the one and only from our state Telangana. 73 students from Habsiguda and 52 students from Mallapur have participated out of which 7 students from Mallapur and 2 Students from Habsiguda have qualified for the Final Championship Round. EDUCATION WORLD SCHOOL RANKING - Johnson Grammar School, ICSE, ISC has been awarded the 7th Rank at the State Level and 30th Rank at the National Level in the Education World India School Ranking 2020 -2021 survey. EDUCATION TODAY INDIA SCHOOL RANKING - JGS, ICSE, ISC has been ranked No 1 at state Level and No 2 at National level in the survey conducted by the Education Today India School Rankings 2020-2021 in the ICSE category. <p><i>JGS' strict adherence to the Government Orders</i></p> <ul style="list-style-type: none"> G.O.46 - It was informed that the school strictly adheres to the G.O 46 which states that the school fees can be collected following the norms laid by the government – No increase in any kind of FEES during the Academic Year 2020-2021 and only the Tuition Fee on monthly basis shall be charged until further orders are issued. 	

		<ul style="list-style-type: none"> G.O. issued by the Ministry of Home Affairs – JGS has been conducting the Online Classes from PP to Class XII following strictly the norms issued by the Ministry of Home Affairs and the guidelines by the council on the conduction of Online Sessions. 																																											
5.	Last PTA Resolutions	<p>The resolutions of the last PTA and the action taken was put forth by the Chairman, Mrs Chandra Bhanu.</p> <ul style="list-style-type: none"> As requested by the members to increase the number of periods an opinion poll was conducted for the parents of classes PP to V. The result of the poll was shared with the PTA members. It was informed that all the grades had an increase in sessions by one period except class 1 as majority of parents of the class have not agreed for the same. <table border="1"> <thead> <tr> <th>GRADE</th> <th>TOTAL STRENGTH</th> <th>NO. OF RESPONSES</th> <th>AGREE</th> <th>DISAGREE</th> <th>INCREASE IN THE SESSIONS BY 1 PERIOD</th> </tr> </thead> <tbody> <tr> <td>Pre-primary</td> <td>193</td> <td>51</td> <td>94%</td> <td>6%</td> <td>1 + 1 = 2 periods</td> </tr> <tr> <td>Class 1</td> <td>304</td> <td>141</td> <td>39%</td> <td>61%</td> <td>NO CHANGE 2 Periods Only</td> </tr> <tr> <td>Class 2</td> <td>337</td> <td>104</td> <td>60.6%</td> <td>39.4%</td> <td>2 + 1 = 3 periods</td> </tr> <tr> <td>Class 3</td> <td>331</td> <td>119</td> <td>76%</td> <td>24%</td> <td>2 + 1 = 3 periods</td> </tr> <tr> <td>Class 4</td> <td>374</td> <td>122</td> <td>73.8%</td> <td>26.2%</td> <td>2 + 1 = 3 periods</td> </tr> <tr> <td>Class 5</td> <td>209</td> <td>82</td> <td>54%</td> <td>13%</td> <td>2 + 1 = 3 periods</td> </tr> </tbody> </table> <ul style="list-style-type: none"> It was informed that as per the representation by the PTA members regarding the concessions, the school has offered a 30% concession on the monthly fee to the parents of L.K.G and U.K.G till the online classes are conducted. 10 % concession on the monthly fee to the parents of classes 1 to 12 till the online classes are conducted. Special classes are being conducted for the students of classes 6 & 7 for Physics and Chemistry to provide additional support. 	GRADE	TOTAL STRENGTH	NO. OF RESPONSES	AGREE	DISAGREE	INCREASE IN THE SESSIONS BY 1 PERIOD	Pre-primary	193	51	94%	6%	1 + 1 = 2 periods	Class 1	304	141	39%	61%	NO CHANGE 2 Periods Only	Class 2	337	104	60.6%	39.4%	2 + 1 = 3 periods	Class 3	331	119	76%	24%	2 + 1 = 3 periods	Class 4	374	122	73.8%	26.2%	2 + 1 = 3 periods	Class 5	209	82	54%	13%	2 + 1 = 3 periods	
GRADE	TOTAL STRENGTH	NO. OF RESPONSES	AGREE	DISAGREE	INCREASE IN THE SESSIONS BY 1 PERIOD																																								
Pre-primary	193	51	94%	6%	1 + 1 = 2 periods																																								
Class 1	304	141	39%	61%	NO CHANGE 2 Periods Only																																								
Class 2	337	104	60.6%	39.4%	2 + 1 = 3 periods																																								
Class 3	331	119	76%	24%	2 + 1 = 3 periods																																								
Class 4	374	122	73.8%	26.2%	2 + 1 = 3 periods																																								
Class 5	209	82	54%	13%	2 + 1 = 3 periods																																								
6.	New Initiatives	<p>It was informed that certain New Initiatives have been taken in the second term to make the learning more enjoyable and enhanced. The following initiatives were shared by the Chairman, Mrs Chandra Bhanu with the parents.</p> <ul style="list-style-type: none"> The launching of the Mathematics Centre of Excellence with an intent to drive away Math Phobia and make it enjoyable for the students. Non- Academic Parameters for classes 4 to 10. Special sessions on Communication Skill Enhancement, Public Speaking and Peer Interaction. Physical Activity sessions for classes PP to VII. Aerobic classes for classes 8 to 12. TORRINS Music sessions for classes 2 to 7. 																																											

7.	Admin - Updates	<p>The PTA President, Mr. Anil Israel, started his address with the words of appreciation for the hard-work put in by the Admin Staff, which comprises the Operations team, EDP staff, security personals and sub-staff and that we at JGS count every email from the parent as important. In this context he mentioned that we received a mail about the school's incur on salaries to the non - teaching staff, the admin staff during such difficult times. In response to that the following efforts put in by the admin staff were shared.</p> <p>School Readiness is an ongoing process and the admin team has been reporting to school all these days and been very proactive at the back end to ensure successful and hassle-free execution of the academic processes. The Admin team has been very proactive at the back end to ensure successful and hassle-free execution of the academic processes. The team had been reporting to school and working on the readiness of the school.</p> <ul style="list-style-type: none"> • A few pictures portraying the damage occurred during the recent floods, timely action and the stupendous efforts of the operations team that worked hard to bring the situation to normal were shared. • The immense efforts of the EDP staff, security personals, Operation team was mentioned in detail and were applauded. 																	
8.	Academic Updates – Senior Wing	<p>The PTA President, Mr. Anil Israel – Principal gave the following Academic Updates –</p> <ul style="list-style-type: none"> • Term 1 Examinations were effectively conducted. • The re-tests were conducted for the students who could not attempt the tests for various reasons. • The Academic performance of the students of classes 8 to 12 was shared with the parents. <table border="1" data-bbox="513 1339 1283 1599"> <thead> <tr> <th>CLASS</th> <th>STUDENTS' STRENGTH</th> <th>NO. OF STUDENTS APPEARED</th> <th>PASS %</th> </tr> </thead> <tbody> <tr> <td>VIII</td> <td>178</td> <td>173</td> <td>94%</td> </tr> <tr> <td>IX</td> <td>488</td> <td>482</td> <td>90%</td> </tr> <tr> <td>X</td> <td>469</td> <td>468</td> <td>96%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • The Non-Academic Parameters were included in the second term to make the students aware of the expected traits during the online sessions. The following parameters were presented to the parents – Promptness in responding, Submission of Assignments, Punctuality, Sitting Posture / etiquette. • The PTM s were scheduled on Sundays to facilitate parents in attending and knowing the performance of their children despite which only 55% of the parents attended. The question paper along with the key papers of Term – I examination were also uploaded to the parent portal • Additional classes were scheduled to extend extra support to the students of both ICSE and ISC. • The teachers have begun collecting the Project Work done by the students. • The Term 2 Examinations had begun from 27th of November for classes 9, while for the remaining classes it will begin from 10th December. 	CLASS	STUDENTS' STRENGTH	NO. OF STUDENTS APPEARED	PASS %	VIII	178	173	94%	IX	488	482	90%	X	469	468	96%	
CLASS	STUDENTS' STRENGTH	NO. OF STUDENTS APPEARED	PASS %																
VIII	178	173	94%																
IX	488	482	90%																
X	469	468	96%																

		<ul style="list-style-type: none"> • The Christmas Vacation will start from 24th December and the school will resume back on 28th December for the Third term. • The Council has uploaded a few subject related virtual videos prepared by subject experts for classes 10th and 11th which were very informative and were well used by the teachers and students. 	
8.	<p>Academic Updates – Senior Wing (Cond...)</p>	<ul style="list-style-type: none"> • The SUPW classes have commenced for class 8. Considering the screen time suggested by the MHRD, the SUPW classes have not been extended to the higher grades. • The Academic Guidance and Personal Counselling Sessions are being taken up by Mr Ramakrishna and Ms. Lydia. • The council has issued a circular that the English and Mathematics shall have 20 marks project work for ISC which shall be considered for the 2021 examinations and the assessment plan was made accordingly which was shared to the students already. • The updated information regarding the reduction of syllabus for classes 6 to 10 has been posted on the portal. • The council has stated that the Question Papers for classes 9 & 11 be set by the school itself. The complete set of question papers of worksheets and Unit Tests of ICSE and ISC set by the teachers were submitted to the Council. • The Council has issued a circular regarding the intensive and focussed COVID 19 Campaign by ICSE Schools. The council had suggested to conduct different activities like Poster Making, Group Discussions, Reciting the COVID 19 Pledge etc to reinforce the safety measures in the students. • The Aerobics Sessions for classes 8 upwards have been initiated as a part of the Second Phase of the FIT INDIA Campaign and it is encouraging to see 250 students participating it. • The Council has initiated different training sessions on the Diksha Platform for the teachers • The Pragyatha Guidelines had suggested to adhere to the screen timings for the conduction of the online sessions. However, taking into consideration the representation and the parent opinion poll, the school has increased the sessions by one period. The review of the decision will be done in the next PTA. 	
8.	<p>Academic Updates – Senior Wing (Cond...)</p>	<ul style="list-style-type: none"> • The group counselling and individual counselling sessions are being conducted effectively by Ms Lydia, the student counsellor in adherence to the Council guidelines. • With regard to HSCP, various activities were conducted for both students and teachers - sessions like Corporal Punishment, POSCO, Managing Safety in Science Labs, Effects of Cyber Bullying, and Life skills sessions, Induction for the Emergency Response Team, Stress and Anger Management sessions were a few that were conducted for the teachers. Online Safety and Cyber Bullying Sessions, Safe Handling on Social Media, Online Behaviour, Fight Against COVID and sessions by the school counsellor are among the ones conducted for the students. • A mention regarding the Children’s Day celebration was made where the teachers expressed their immense affection and their bond with their students. A music video made by the TORRINS team with our students as a part of Children’s Day Celebration 	

		was shared.																																	
9.	Updates of Junior Wing	<p>The Vice- principal greeted the PTA members and expressed deep gratitude for their continuous support. She then shared the following updates of the Junior School.</p> <p>Academic Updates</p> <ul style="list-style-type: none"> The class wise Academic Performance of the students in the Term 1 examinations was presented. <table border="1"> <thead> <tr> <th>CLS.SEC</th> <th>STR</th> <th>NO. OF STUDENTS APPEARED</th> <th>PASS %</th> </tr> </thead> <tbody> <tr> <td>I</td> <td>304</td> <td>285</td> <td>99</td> </tr> <tr> <td>II</td> <td>337</td> <td>320</td> <td>100</td> </tr> <tr> <td>III</td> <td>331</td> <td>308</td> <td>98</td> </tr> <tr> <td>IV</td> <td>374</td> <td>361</td> <td>97</td> </tr> <tr> <td>V</td> <td>210</td> <td>200</td> <td>84</td> </tr> <tr> <td>VI</td> <td>183</td> <td>177</td> <td>73</td> </tr> <tr> <td>VII</td> <td>228</td> <td>221</td> <td>71</td> </tr> </tbody> </table> <p>Initiatives in the Second Term</p> <p>The initiatives in the second term were mentioned. It was informed that the following were initiated taking into account the best interest of the students -</p> <ul style="list-style-type: none"> Ensuring students make a diary note every day. Uploading of Live Videos to facilitate students who miss the sessions. Usage of White board in the Language sessions and Mathematics sessions etc. Inclusion of TORRINS Sessions with the categories Western Vocal, Body and Home Percussion & Beat Boxing. Inclusion of Physical Education Sessions Communication Enhancement and Public Speaking Sessions. Peer Interaction Sessions. Physics, Hindi and Telugu – Lang 3 special classes Activities by Math Centre of Excellence. 	CLS.SEC	STR	NO. OF STUDENTS APPEARED	PASS %	I	304	285	99	II	337	320	100	III	331	308	98	IV	374	361	97	V	210	200	84	VI	183	177	73	VII	228	221	71	
CLS.SEC	STR	NO. OF STUDENTS APPEARED	PASS %																																
I	304	285	99																																
II	337	320	100																																
III	331	308	98																																
IV	374	361	97																																
V	210	200	84																																
VI	183	177	73																																
VII	228	221	71																																
9.	Updates of Junior Wing (Contd...)	<p>Activities Conducted</p> <ul style="list-style-type: none"> Rhyme and Rhythm activity was conducted for the PP students. The Social and Science projects were enthusiastically made by the students of classes 6 & 7. The Children’s Day was celebrated with great gusto with an array of activities like E-Picnic, Fun Filled activities, Diya Decoration activity, Poster making activity etc. The constitution Day celebration too was mentioned. The HSCP sessions like the Road Safety and Traffic Rules, Komal Video on Safe and Unsafe Touch, Cyber Safety etc were conducted for the students. 10 students from each grade were selected to take part in the National All Rounder Championship conducted by KIDEX in collaboration with AIM [Atal Innovation Mission]. An article on ‘Family’ by N. Harshitha of class 7 was awarded ‘A 																																	

		<p>Pat on the Back' by the Children's World Magazine.</p> <p>Upcoming Online Assessments</p> <ul style="list-style-type: none"> The Online Assessments for classes 6 & 7 would start from 11th of December, for classes 3 to 5 from 16th of December and for 1 & 2 from 17th of December. It was told that the Lang 3 assessment will not be conducted. It was also told that the assessment pattern for the Term 2 remains the same as the First Term Assessments. 	
10	Corrective Measures taken on the Representations made by the Parents	<p>The Secretary, Ms. Surekha called upon the coordinators to give their updates on the follow up done on the representations made by the parents during the PTMs.</p>	
10	Corrective Measures taken on the Representations made by the Parents	<ul style="list-style-type: none"> Ms. Mrudula, the coordinator of PP shared a glimpse of the activities done for the students. An additional period has been added as per the parent opinion poll during which the following activities are held - Communication skill enhancement, Music and Movement, Life skills, PET and Mindfulness. She expressed a hope that these activities would surely help the kids to become more confident and better equipped. Ms. Kavitha Abbaraju, the Coordinator of Class 4 mentioned that there were a few representations from parents regarding the Communication skill enhancement to which the school has initiated the Communication Enhancement Sessions, Peer Interaction Sessions, Group Discussions, Debates and More activities in the ELEP sessions. To the concern that students needed more grooming in 2nd and 3rd Languages, apart from debate & group discussions, a special class is being conducted to facilitate students with individual guidance. Ms. Saguna, the coordinator of classes 5, 6 & 7 mentioned that the parents expressed the need for added support in Physics and Chemistry, to which the school has begun conducting extra support sessions in these subjects. It was mentioned that Public Speaking and Physical Education sessions also have been included as per the parent recommendations received. She also mentioned that the doubt clarification sessions for all subjects have been incorporated. 	
11	Operational Updates	<p>Mr. Siddharth, The Operations Head shared the Operational Updates and Fee Payment status of Mallapur Branch.</p> <ul style="list-style-type: none"> The Operations team has addressed the damage caused by the floods and restored normalcy in the campus. There was no concession offered by the landlords in the rents. All the expenses such as electricity bills, school up keep and maintenance, insurance, sanitary certificate, transport fitness certificate etc. are to be paid without any delay. The other civil works are being attended to make back to school 	

		<p>transition as easy as possible.</p> <ul style="list-style-type: none"> • The Fee defaulters for the AY 2019 - 2020 are 88 students and the number of fee defaulters for the AY 2020 - 2021 is 789. • The salaries of all the staff are being released on time and zero layoffs during the pandemic. • No student has been blocked from Online classes irrespective of their fee payment status and all the report cards were released. • The new staff is recruited in place of the ones who have put down their papers. • All operations staff is reporting to school and working at full capacity to make sure school is ready due government notification. • The Debit Card and Credit Card charges are being absorbed by the school averaging an amount of 10000/- per day. • The school has availed a considerate sum as loan to fund the deficit. 	
12	Queries / Suggestions from the Parent Representatives	<ul style="list-style-type: none"> • All the Parent Representatives who attended the meeting – Mrs. Pushpalatha (PP), Mr. Rahul Thota (CL 4) Mr. Ram Sridhar (CL 6) and Dr Sanjay (CL 12) expressed their gratitude to the school for being so prompt at addressing the concerns of the parents and taking appropriate timely action. They also expressed that it is disheartening to hear that a lot of parents are still not paying the fee despite the school being so amicable in carrying out the sessions taking into account the best interest of the students. Further, requesting the parents who are able to pay, not to delay in paying the FEE every month. <p><i>The Parent Representatives were thanked for incessant support and valuable inputs.</i></p>	
13	Fixation of the date for the next PTA Meet	<ul style="list-style-type: none"> • The Next PTA Meeting will be held on 20th February, 2021 from 3pm –4pm 	
14	Vote of Thanks	<ul style="list-style-type: none"> • The Chairman and the President thanked all the PTA members for attending the meeting and for their reflection on the school activities. 	

Reviewed & Approved by Chairman

