



| MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING 2021-2022 | | |
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| S.No.1 | DATE 20-02-2021 | Page 1 of 3 |




Held at : **Zoom Session**
From : **3:00 p.m. to 4:00 p.m.**
Chaired by : **Chairman of PTA, Ms.Chandra Bhanu**
Attended by : **Principal- Mr. Anil Israel**
Vice Principal – Ms. Sushma Reddy
Headmistress - Ms.Lakshmi Surekha
Admin Head – Ms. Uma Anil

Parents – Nominees: Mrs. Uma Rani, Ms. Sudeendra Srinivasan, Mr. Satish Kasthuri, Mr. Rahul Kumar Jha, Mrs. Farheen Sultana, Mrs. Pankajini, Mrs. Manasa, Mrs. Rajini, Mr. Praveen Kulkarni, Mr. Y Vijayakumar, Mrs. K Sucharita, Mrs Yamini, Mrs. Mary Subashini, Mrs. Vasantham, Mr. Sridhar, Mr. Syed Akbar Bhasha, Dr. Saveen Sauda, Mr. Mallikarjuna Rao, Mr. Pankaj Gupta, Mr. Karthik Bhushan, Mrs. Mohana, Mr. Srinivasulu, Mrs. Vinutha, Mrs Madhavi Reddy, Mrs. Rubi Kiran, Mr. Suresh Kumar, Mr. Venkata Vishwanath, Mr. Ramavath Kishan, Mr. V Vijaya Kumar, Mrs. Swapna, Mr. Shivakumar, Mr. Kushwant Raj, Mrs. Chitravathi, Mrs. Sarvani, Mr. Ranga Rao, Mr. Ranga Rao, Mr. Madhu Babu, Mr. Bhoopathi Dussa

Teacher Representatives- Mrs. Saguna Vinodh, Ms.Mrudula Praveen, Mrs. M.Kavitha, Mrs. Mrs.Srimathi Rajesh, Mrs. Mrudhula, Mrs. Kiranmayee, Mrs. Mary Florence, Mrs. Madhu Suresh, Mrs. Aruna, Mrs. Zelia Samson, Mrs. Sudha Rani, Mrs. Reshma K, Mrs. P Jaya

The following points were discussed:

| S.No. | Subject of Minutes | Details of Minutes |
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| 1 | Welcome address | <ul style="list-style-type: none">The Chairman, Mrs. Chandra Bhanu (Rector) addressed the gathering and thanked the parents for showing their interest to be a part of the PTA.Guidelines for attending the meeting, agenda of the meeting, general points regarding the PTA and the selection procedure were shared.It was stated that the nominated parents will be the PTA representative of the class their child will be in for the academic year 2021-2022 w.e.f. 24.03.2021.It was declared that the PTA Meetings will be held every alternate month or as and when the need arises. |
| 2 | Introduction of the PTA Selection Procedure. | <ul style="list-style-type: none">The Chairman also explained the PTA procedures and introduced the Core Functioning Body Members to the Parent Members present at the meeting.As a part of the Selection Procedure, the Headmistress called out the names of the PTA nominees, ensured their presence and from every grade one of the parents was nominated by drawing lots. |




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| PREPARED BY SECRETARY  | ISSUED BY PRESIDENT  | REVIEWED & APPROVED BY CHAIRMAN  |
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- The slips with the names of the nominees were shown to all the members on board. The slips were drawn by the Chairman randomly and given to the President – Principal to show it on the screen for the notice of the member online and announces the names thereafter.
- The Parent representatives of the respective classes were picked up class wise.
- The following Core Functioning Body Members and the Parent Representatives of the PTA were declared by the President
- **Chairman:** Ms. Chandra Bhanu -The Rector
- **President:** Mr. Anil Israel, The Principal
- **Secretary** – Mrs. Sushma Reddy, The Vice Principal

Parent Representatives -

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| LKG | Mrs. Uma Rani |
| UKG | Mrs. Pankijini Tandi |
| Class 1 | Mrs. B.V. Vasantham |
| Class 2 | Mrs. Jyothi |
| Class 3 | Mrs. Vinutha S |
| Class 4 | Mr. Mallikarjuna Rao |
| Class 5 | Mr. Yannam Vijaya Kumar |
| Class 6 | Dr. Saveen Souda |
| Class 7 | Mr. Syed Akbar Pasha |
| Class 8 | Mr. Ranga Rao Kasthuri |
| Class 9 | Mr. Madhu Babu Yasangi |
| Class 12 | Mr. Rajaneesh Kumar Jha |

- The Principal Mr. Anil Israel congratulated and wished the selected Parent Representatives.
- He introduced the Teacher Representatives to the Parent Members present at the meeting.
- It was stated that the PTA Constitution will start functioning w. e. f. 24th March 2021.
- The school will be providing official Mail-Id to each of the Parent Representatives that would be shared with the parents of the respective grades for mailing in their inputs/ concerns.

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| | | <ul style="list-style-type: none">• It was informed that the PTA members should be representing the concerns / queries of that particular class as a whole, while their individual concerns regarding their children can be put across during PTMs. |
| 7 | Thank You Note | <ul style="list-style-type: none">• The Chairman informed that the election for the Executive Members i.e. Vice President and Joint Secretary will be held on 27.02.2020.• The President thanked all the members for sparing their valuable time to be present in the meeting. |

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