



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING-2 [2021-2022]
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JGS/COMM/IF-01/R00

Held on : 10.07.2021, Saturday
 From : 3:00 p.m. to 4:30 p.m.
 Conducted by : Mrs.Chandra Bhanu, PTA Chairman
 Attended by :

Mr. T. Anil Israel –President & Principal
 Mrs. Sushma Reddy – Vice Principal – Secretary
 Mr.Siddharth K – Operations Head
 Mrs. Divya B – Chief Operating Officer
 Mrs. K L Surekha – Headmistress
 Mrs. S Lakshmi – Office Superintendent
 Mr. John Alex – Edunation Representative
 Mrs. Uma Anil – Admin Representative

Mr Amit Banerjee- Parent Representative Class- LKG
 Ms. Kiranmayi Pisupati -Teacher Representative-Class –PP
 Ms. PankajiniTandi - Parent Representative -Class – 1
 Ms. Polur Mary Florence -Teacher Representative-Class -1
 Ms. B. Vasantham -Parent Representative -Class -2
 Ms. VedamMadhu Suresh -Teacher Representative-Class –2
 Ms.P Aruna - Teacher Representative-Class – 3
 Ms. Vinutha S (Joint Secretary) - Parent Representative-Class-4
 Ms. Zelia Maria Pasala - Teacher Representative-Class – 4

Mr. Mallikarjuna Rao. Y- Parent Representative -Class – 5
 Ms. P Sudha Rani -Teacher Representative-Class – 5
 Ms. Reshma Kunduli -Teacher Representative-Class – 6
 Ms. Nilima Sudheer Samson -Teacher Representative-Class -7
 Ms. P Jaya - Teacher Representative-Class -8
 Mr. Ranga Rao Kasturi Avasarala - Parent Representative -Class - 9
 Ms. G.Lavanya - Teacher Representative-Class -9
 Ms. MadhuBabu Yasangi - Parent Representative -Class -10
 Ms. Prabhavathi Moharir - Teacher Representative-Class – 10
 Mr. Siva Kumar Reddy – Parent Representative – Grade 11
 Ms. Namratha Kalyani - Teacher Representative-Class – ISC
 Ms. Snigdha Das - Teacher Representative-Class - ISC

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Welcome Address, Declaration of the Agenda and Update on Circular received from the Council	<ul style="list-style-type: none"> ▪ The Chairman, Mrs. Chandra Bhanu, welcomed the Parent representatives, Staff Representative and the Coordinators of all the grades. ▪ The efforts put in by every member of the JGS fraternity towards the smooth functioning of the school were appreciated. ▪ The Agenda for the meeting was read out by the President. ▪ The Chairman, shared the Circular received from the Council regarding the reduction of syllabus for grades 10 and 12. It was informed that the reduced syllabus will uploaded to the parent portal shortly.
2	Insight of Online Classes, Competitions and other Activities (Grades PP to 8)	<ul style="list-style-type: none"> ▪ The Secretary, Ms. Sushma Reddy (Vice Principal) heartily welcomed every PTA member and thanked them for their collaboration and cooperation in all the endeavors of JGS. ▪ The number of online sessions being conducted for PP to class 8 was shared. ▪ Details of Communication Enhancement sessions including ELEP (English Language Enrichment Programme), Peer Interaction Sessions, Book Campaign, English Reading and Writing Clubs were shared with the members. ▪ The Doubt Clearing sessions, Acceleration classes and Special language guidance sessions which help scaffold the students was made a special mention of. ▪ Awareness sessions by HSCP Coordinators and the Counselors were conducted. ▪ Class-wise activities and Celebration of Special Days for Grades PP to 8 were showcased. ▪ The New Initiatives include – <ol style="list-style-type: none"> a) 'I am an Achiever', b) Newsletter- 'INSPERIA' c) PET warm up sessions d) Subject-wise clubs initiated to provide hands-on/ vocational education.



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		<ul style="list-style-type: none">▪ Professional Development Sessions were successfully conducted by the Heads at JGS. The PD sessions were very innovative and catered to the needs of incorporating better teaching learning environment.▪ The upcoming events which include various competitions to build the confidence of the students were shared with the PTA members.▪ The count of newly recruited staff members for the AY 2021-22 was shown.▪ The Vice Principal thanked the parents and teachers for their support.
3	Summary of Online Classes, Competitions and other Activities (Grades 9 to ISC)	<ul style="list-style-type: none">▪ The President, Mr. Anil Israel congratulated all the students for their active participation in a wide range of activities such as GK Quiz, Science Quiz, Essay Writing Competition, Musical Talent show to name a few. He stated that Teachers also actively participated in the competitions.▪ The President also informed that the Professional Development Workshops along with the subject enrichment sessions were conducted during the month of June across all the departments for the teachers to come up with the innovative strategies and means to connect well with the students while teaching the important topics.▪ The parent-orientations were also conducted to acquaint the students and parents in particular about the strategies, kind of approach the school is going to adopt in the various subjects, for the parents to guide the students accordingly.▪ He informed that the Counseling sessions were taken up for the students from time to time to help them cope up with the stress during this pandemic.▪ It was informed that the NCC team actively conducted slogan and poster making competitions online to increase awareness about the COVID Safety precautions among the fellow students. Further the online classes are also being conducted periodically for the NCC students.▪ The President shared with the parents that the Parent Orientation sessions were conducted to Grades 9 & 10 and the Group Guidance sessions were conducted by Mr.Rama Krishna which included setting goals, time management, focusing on subjects which require attention and importance of keeping channels of communication with parents and teachers open. He informed that the sessions were appreciated by the parents.▪ The pictures of the readiness of the school was shared with respect to the procedure followed like temperature check, sanitization of classrooms, a separate isolation room for students and staff, etc.▪ An update of new recruitments was given.▪ The new initiatives taken for the AY 2021-22 were stated as follows:<ul style="list-style-type: none">• The Newsletter- 'INSPERIA' to be launched shortly. The newsletter would be a monthly edition comprising of the school's activities, updates student achievements and the articles contributed by the students and facilitators.• The Super Receptionist, a Communications Solutions is implemented. It is a user friendly interface to help parents communicate better with the



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		<p>school and get their issues resolved promptly.</p> <ul style="list-style-type: none"> • The online tests are being conducted and evaluated through the Neverskip portal. Teachers receive and evaluate the paper and the students get to see their corrected scripts through the portal. Several mock tests have been conducted to help students take the online tests confidently. • The Principal informed that the requisitions from parents with regard to the exemption of the last period during the tests is being looked into by the Academic Heads. ▪ It was stated that the Council will shortly come up with the module for Continuous Comprehensive Evaluations. Accordingly, JGS also has come up with periodic examinations in form of worksheets, Unit-tests, assessments, term examinations. ▪ He thanked the parents and also requested to continue to extend their support. It was assured that the school was prepared in all aspects to reach out to the students in keeping them engaged in a productive way. ▪ The guidelines issued by the Government for the online classes ‘PRAGYATA-Guidelines for Digital Education’ was shared and the Chairman informed that an opinion poll was taken from the parents of classes 9&10 to choose conduction of online classes either 2 sessions or 5 sessions. She also said that the high school will go with the majority. ▪ The Secretary, Ms. Sushma Reddy informed the parents about the Consent forms shared regarding the choice for online sessions. The parents were requested to read the instructions in detail and make an appropriate choice. ▪ HM conveyed that students who opt for 2 sessions will have to refer to the videos and the voice over PPTs shared on the portal for the sessions that they miss. She requested the parents to make the appropriate choice in the best interest of the students.
4	Status of Fee Payment	<ul style="list-style-type: none"> ▪ The Operations Head, Mr.K.Siddharth, took the members through the current status of fee payment. He stated the following: <ul style="list-style-type: none"> • The Government has issued a notification GO.75 with regard to fee collection. The school is collecting the same fee amount on monthly basis that was collected in the academic year 2019-2020. • JGS has offered 100% fee waiver for the students who have lost their parent due to Covid-19 for the remainder of their time at JGS. The President added that apart from this, another child who lost both his parents to an accident, has also been offered 100% school waiver. • 25% fee waiver was offered to all students in tuition fee for the Academic Year 2020-2021. It would take at least 2 to 3 years for the school to recover from the financial impact. • JGS has supported numerous parents with financial troubles for continuity of their child’s education by offering further concessions and exemptions. • Salaries are being disbursed in full every month to support the teachers during the pandemic. No increment has been given to them for the years 2020-21 and 2021-2022.



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		<ul style="list-style-type: none"> • Rents are being paid in full as there is no relief offered by the landlords. • Internet allowance is continued for teachers, as classes are still online. • All the teachers and admin staff have been offered vaccination free of cost to enable them to report to duty when asked to do so. • The school is relying on Bank ODs and loans to compensate the cash flow situation. • 10% fee concession is offered to the parents who will clear the Annual Tuition Fee before 30th July in full, so as to meet the bare minimum financial needs such as salaries and rents. • 39 students are yet to pay the fee since 2019-2020 amounting to Rs.18,90,230 while 392 students are yet to pay the fee in the academic year 2020-2021 amounting to Rs. 1,66,32,005. • In the ongoing academic year 2021-2022, an average of 66.64 % of the students haven't still paid the fee for the month of April, May and June. The fee collection rate has been declining. ▪ The Chairman informed that school is undergoing financial crisis and <ul style="list-style-type: none"> • Requested the parent representatives to send across the message to the parents that the fee needs to be paid, so that the rents for the school buildings and salaries to the staff can be disbursed on time. • Several reminders through mail and SMSs have been sent to the defaulting parents. • The President, voiced out that the Administrative staff has been at the receiving end as a few parents have been using disrespectful language which has been a discouragement to the staff. The Chairman invited the Parent representatives to witness the situation by visiting the school. • She added that it was upsetting to listen to derogatory comments from a few parents for no fault of the school. • She requested the parent representatives to inform the other parents to pay the fees on monthly basis as accumulated fee payment might be a burden to parents.
5	Concerns from Parent Representatives	<ul style="list-style-type: none"> ▪ <u>Concern</u>- The Parent Representative from Grade 1, Ms. Pankajini Tandri shared the concern of having received mails with regard to the lessons being taught at a fast pace especially Languages and Computer Science. <u>Resolution</u> <ul style="list-style-type: none"> • The Chairman informed that the parent can send a mail to school and the coordinators will speak to them and resolve the issue. She also urged the Parent representatives to forward the mails received by them from the parents to the school so that the issue will be resolved immediately. • The Headmistress, Ms K L Surekha, assured that the pace would be slowed down and the challenge was because of the introduction of the third languages for the first time. Extra attention and reinforcement sessions would be conducted on a regular basis to render support. • The Secretary, Ms. Sushma Reddy also requested the Parent Representative to forward the mails to the school email ID for immediate



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		<p>response.</p> <ul style="list-style-type: none">▪ <u>Concern</u>- The Parent Representative from Grade 9, Mr. Ranga Rao Kasturi Avasarala had a concern that students tend to get disconnected from the live classes due to poor connectivity. On trying to rejoin they are kept in the waiting room for a long time. <p><u>Resolution</u></p> <ul style="list-style-type: none">• Concern was addressed that the waiting room option had been enabled to avoid unidentified students from joining the classes and disrupting it. Teachers would be informed to be watchful to allow such students in the waiting room with their cameras on. Further it was also informed that the contact numbers of the Academic Heads are also shared with the parents. In case of any delay, they can also call up to the Academic Heads for immediate action.• Concern – The Parent Representative of Grade 2, Ms. B. V. Vasantham, appreciated the efforts put in by the teachers and the cooperation rendered by the Heads. She informed that she received mails from the parents of Grade 2 with regard to the excessive screen time and the lessons being taught at a slow pace. She also expressed that Parents whose children were left under the care of their guardians were especially concerned about the insufficient breaks during the online sessions. She requested to increase the 5 minutes break between the sessions. <p><u>Resolution</u></p> <ul style="list-style-type: none">• It was suggested that the concerns received by the Parent Representatives from the other parents to be forwarded to the school email ID for resolving the issues on a priority basis.
6	Fixation of the date for the next PTA	<ul style="list-style-type: none">▪ The President stated that PTA members would be informed about the date for the next meeting.
7	Thank you Note	<ul style="list-style-type: none">▪ The Headmistress, Ms. K L Surekha, thanked the PTA members for having taken out time from their busy schedules to share their concerns and requested them to continue extending their support.▪ The Secretary, Ms. Sushma Reddy acknowledged the support of all the parents who are the primary educators and important stakeholders with whose support the school has been able to reach higher. An assurance was given to the parents that every concern of theirs would be resolved at the earliest.▪ The Chairman concluded the meeting with a thank you note.

Kindly acknowledge the minutes.

PTA CHAIRMAN	
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