

**JOHNSON GRAMMAR SCHOOL ICSE & ISC,
MALLPUR, HYDERABAD**

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No. 2	DATE 20.07.2024	Page 1 of 8
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JGS/COMM/IF-01/R00

Day & Date : Saturday, 20th July 2024
 Time : 9:20 a.m. to 11:15 a.m.
 Venue : Conference Hall, Mallapur
 Attended by :

Name of the PTA Member	Designation	Name of the PTA Member	Designation
Ms. Srabanti Basu	PTA President & Principal	Ms. Korubothu Bhanu	Grade 3 – Parent Representative
Ms. Saraswathi Rao	PTA - Management Representative & Dean	Mr. P.Laxmi Kanth Reddy	Grade 6 – Parent Representative
Ms. K Lakshmi Surekha	PTA Secretary & Vice-Principal	Ms. Sushma Akiti	Grade 7 – Parent Representative
Ms. Kosuri Anitha	Sr. Manager & Admin Representative	Ms. Neeraja Dhara	Grade 8 – Parent Representative
Ms. Rekha Katala	Teacher Representative	Mr. Rahul Thota	Grade 9 - Parent Representative & Joint Secretary
Ms. Nilima Sudheer Samson	Educator Mother	Ms. Sunitha Siva	Grade 10 – Parent Representative
Ms. Harini Potukuchi	Pre-Primary Parent Representative	Ms. Mamatha Mudiayala	Grade 11 – Parent Representative
Ms. Nitika Angelina Rao	Grade 1 - Parent Representative	Ms. Lalitha Priya K	Grade 12 – Parent Representative

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Prayer, Welcome Address & Introduction of the PTA Members	<ul style="list-style-type: none"> The meeting began with the prayer. The PTA President & Principal, Ms. Srabanti Basu welcomed all the members to the meeting. She thanked the parent representatives for making it convenient to attend despite the inclement weather. The agenda for the meeting was presented followed by the introductions of the members.

**JOHNSON GRAMMAR SCHOOL ICSE & ISC,
MALLPUR, HYDERABAD**

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No.	DATE	Page 2 of 8
2	20.07.2024	
2	Junior School updates (PP to VIII)	<p>The PTA Secretary & Vice Principal shared the academic updates, teachers training programs and the various events and activities conducted grade wise till date through a presentation.</p> <p>New Initiative: Development of new curriculum for Pre-Primary .</p>
3	Senior School updates (IX to XII)	<p>The PTA President & Principal shared the Council updates, Board Examination Results, academic updates, literary and sports achievements, as well as activities and events conducted till date.</p> <p>New Initiatives:</p> <p>ICSE:</p> <ul style="list-style-type: none"> ● Introduced 3rd Language(Telugu/Hindi) for Grade IX ● Teacher Training Sessions by CISCE Subject Experts – English Paper I & II, Mathematics ● Interactive Teaching Learning ● Inauguration of Physical Education Lab (ICSE & ISC) ● Introduction of Johnson English Olympiad besides Johnson Mathematics & Science Olympiad <p>ISC :</p> <ul style="list-style-type: none"> ● Collaborated with Aakash Institute for competitive examination for Science Stream Students. ● Collaborated with J.K.Shah Institute for CA Foundation Coaching. ● These classes are being conducted on school campus.
4	Fee Status	<ul style="list-style-type: none"> ● I – TERM : FEE PAID : 81.86% and Due : 18.14% ● II – TERM : FEE PAID : 29.82% and DUE : 70.18% <p>AY 2023-24: Outstanding Fee : Rs:31,92,211/-</p>

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MALLPUR, HYDERABAD**

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No. 2	DATE 20.07.2024	Page 3 of 8
------------	--------------------	-------------

5	Suggestions and Queries	<p>Grade I</p> <p><i>Query: Enhanced Communication with Class Teachers: While the school effectively communicates most information through the "NeverSkip" platform, I feel that there is a need for more direct interaction between parents and class teachers. This direct communication would also allow us to address any concerns promptly and effectively.</i></p> <p>Response: We value open communication between parents and teachers. You can connect directly with teachers during student pick-up time for any discussion or update regarding your child.</p> <p><i>Query : Introduction of Drill Periods: We request the introduction of drill periods at least on alternate days. Physical activities are crucial for the holistic development of young children. Regular drill periods will not only improve their physical fitness but also help in instilling discipline and teamwork among the students.</i></p> <p>Response: Primary students have two P.E. classes and a mindfulness session each week, with a focus on physical activity. Drill sessions held every Friday during assembly further promote physical fitness. From Grade 2 onwards, students have the opportunity to join Cubs and Bulbuls, the junior section of Scouts and Guides.</p> <p><i>Query : Incorporation of Club Activities: The school could organize club activities on alternate days. Activities such as a vocabulary club, dance club, and others can significantly contribute to the student's overall growth.</i></p> <p>Response: We offer activities such as HOG, SaPa, Art and Craft, and 8th period sessions also provide students with opportunities to explore their interests. Additionally, students benefit from an English language enrichment class and exposure to a "Word of the Day," which enhances their linguistic skills and vocabulary development. As students progress to Grade 3, these activities will continue to be available as club options, allowing them to choose based on their interests and preferences.</p> <p><i>Query: Request the teachers to first teach the keywords and then make them learn the questions and answers.</i></p> <p>Response:</p> <p>The new vocabulary words are introduced with proper pronunciation and meanings before each lesson. The teacher ensures that these are reviewed with the students beforehand.</p>
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MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No.
2

DATE
20.07.2024

Page 4 of 8

Query: *Parents are concerned about incomplete and unchecked notes and homework. Suggestion for an additional teacher to support the current classroom size of 30+ students.*

Response: Teachers require two to three days to complete corrections. Regarding the request for a support teacher, we will review it as per the class strength.

Query: *During the unit test, worksheets were provided with questions, fill-in-the-blanks, and multiple-choice questions. Children at that age were unfamiliar with the material, and upon checking, they claimed no prior recitation or reading had been done in class, leaving inadequate time for revision or preparation.*

Response: As a prerequisite, keywords are introduced with syllabification, and reading of those words is done in class. Formative assessments are conducted for every lesson to ensure revision and preparation before unit tests. Grade 1 students require time to adapt to transitions, and formal testing introduces them to the system.

Query: *Students should be able to use phonics to write unfamiliar words and improve reading skills.*

Opportunities for outdoor sports like badminton, skating, tennis, basketball, kabaddi, or kho-kho, either in addition to or instead of physical education (PET).

Response: We use the phonics and syllabification method to teach spellings, helping children spell larger words.

Grade 1 students require physical education to develop gross motor skills, and introducing those games can be considered later.

Grade II & VI :

Query: *Concern regarding fee hike and to be reviewed for the next year.*

Response :

Expenses towards the following areas have significantly increased:

Staff Salaries: It is important to provide a competitive compensation package, including increments and incentives to all our staff members to ensure their well-being, retention and maintain high quality of education that our school is known for and ensure that students receive the best learning experience.

Staff Welfare: This includes contributions to Health Insurance, ESI, Provident Fund (PF), Gratuity, which are essential for the welfare of staff.

JOHNSON GRAMMAR SCHOOL ICSE & ISC,
MALLPUR, HYDERABAD

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No.
2

DATE
20.07.2024

Page 5 of 8

Accidental Insurance for staff: Ensuring the safety and security of our students through comprehensive insurance coverage.

Student Concessions & Scholarships: The school continues to provide various Concessions & Scholarships to support students.

These essential expenditures are crucial for maintaining the high standard of education and support that Johnson Grammar School is known for.

Query: *Black smoke is entering Class 3, causing students to cough. Please address this issue immediately.*

Response: The school will take necessary action immediately.

Grade III :

Query : *Information & Syllabus to be given prior regarding Competitions like GK and poem recitation.*

Response : For competitions such as GK and Poem recitation, information and syllabus cannot be provided in advance as the expected performance is age-appropriate. However, for unfamiliar competitions like Aptitude tests, mock tests are conducted to provide students with reference and preparation opportunities.

Query: *Homework messages from Neverskip sometimes do not match the diary and are sent at odd times, giving parents insufficient time to prepare.*

Discrepancies in Neverskip messages will be addressed promptly.

Query: *Can the school update parents on the maintenance of water purifiers to ensure children's safety?*

The water purifier maintenance log is available, and water testing reports are displayed in the Principal's office.

Query: *Requesting if the management can approach the concerned government authorities to lay a proper and wide road (approach road from playground area usually used by buses, autos and cars). If possible, management may also explore the idea of collaborating with DPS management for such a meeting, as it will hugely benefit them too.*

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MALLPUR, HYDERABAD

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No.
2

DATE
20.07.2024

Page 6 of 8

Response :

The road widening subject has been discussed with the Government officials and is currently being processed

Query: *Children are restricted from using the washroom when needed, which impacts their hydration and health. Teachers do not allow time for filling up the water bottles.*

Response: Students use the washroom during the short recess and lunch break. Teachers accommodate genuine requests and allow water bottles to be refilled.

Grade VI:

Query: *The school bags are very heavy to carry. We request the school to provide lockers or ensure that textbooks and classwork books for the same subject are not carried on the same day.*

Response:

Please find below the textbook schedule designed to reduce the number of books students need to carry to school.

- Mathematics: Bring daily.
- English & Second Language: Kept at school, returned on Fridays.
- Physics, Chemistry, Biology, Geography and History & Civics: Bring as per the BTB (Books to be brought) schedule given in the Handbook daily.
- Computer: Bring on theory class days (twice a week).
- Third Language: Kept at school, returned on Saturdays.

Query: *Parents are requesting to have the classwork notebooks returned before tests or examinations and on weekends to help them review their children's syllabus and track completion status.*

Response:

Regarding the return of class notes for student preparation during the holidays. Please note that the teachers do not retain books over long vacation. They may keep books for a maximum of one or two days to complete corrections and return them with suggestions for students to complete their assignments. We strongly recommend that students refer to the text book thoroughly and prepare for the Formative Assessments.

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MALLPUR, HYDERABAD**

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No.
2

DATE
20.07.2024

Page 7 of 8

Query: *A new sports uniform was introduced last year and another new uniform this year, textbooks are available only at the Central Bookstore at MRP, and fees are collected for various activities and programs. Please consider these factors when deciding on fees for the next academic year.*

Response: The purchase of the new sports uniform is optional, students may use last year's too. Books can be purchased from any source, not just the Central Bookstore. Activity fees cover ERP, ID card, magazine, picnics, field trips, class photos and health check-up. Activities like SaPa and HOG are optional and can be opted for at a cost.

Grade VIII :

Query : *Digi board Brightness should be reduced.*

Response: The Technical Team will address it.

Grade IX :

Query : *Students have 9 periods in a day and carry 18 books daily, making their bags too heavy. Please consider providing storage at school to reduce bag weight.*

Response : Students have 7 periods a day and a zero period for reinforcement. They are required to carry only the Mathematics, English, and Vernacular textbooks, along with the notebooks as per the timetable. Home assignment notebooks should be brought only on the day of submission.

Query : *Please provide more periods for Physical training. They have mostly on Saturdays and half of the time Saturdays are not fully operational. Students need to have some stress-free sessions so that they can improve their physical health.*

Response : Increasing Physical Education classes will not be possible as academic classes cannot be reduced. We ensure that the PE schedule as per the timetable is followed and is not used for academic purposes. If any timetable adjustments are made, the P.E. class will be compensated accordingly.

Grade V & XI:

Query: *Request to check the possibility of arranging class observation.*

Response: Parents are welcome to observe the class at any time, provided they inform the school in advance to make the necessary arrangement.

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MALLPUR, HYDERABAD

MINUTES OF THE PARENT ASSOCIATION MEETING - II [2024-2025]

S.No. 2	DATE 20.07.2024	Page 8 of 8
------------	--------------------	-------------

8.	Vote of Thanks	<p>The PTA Secretary, Mrs. Lakshmi Surekha expressed her heartfelt thanks to all the attendees for being present at the meeting.</p> <p>PTA President, Mrs. Srabanti Basu expressed her appreciation towards the PTA members for their active participation in the meeting. Despite the challenges posed by the weather, the PTA members attended the meeting and shared their valuable feedback.</p> <p>This was followed by the National Anthem.</p>
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Kindly acknowledge the minutes.

PTA President

