



MINUTES OF THE GOVERNING BODY (FEE COMMITTEE) MEETING MALLAPUR CAMPUS

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Conducted on : Saturday, 1st March 2025
 Time : 9:30 a.m. to 11:00 a.m.
 Venue : Senior School Board Room
 Chaired by : Ms. Srabanti Basu, Principal & PTA President
 Attended by :

Name of the staff	Designation
Mrs.Saraswathi Rao	Dean Management Representative
Mrs. K.L.Surekha	Vice Principal & Secretary - PTA
Mr. Raparathi Aravind	Vice President, PTA - Parent Representative (Grade XII)
Ms. Leesha Gupta	Joint Secretary, PTA - Parent Representative (Grade VIII)
Mr.Sidharth	Operations Head
Mrs. S. Lakshmi	Office Superintendent
Mr.Syed	Chartered Accountant
Ms. Anantha Lakshmi	Teacher Representative (Senior School)
Ms. Lalitha Tangirala	Teacher Representative (Junior School)
Mrs. Anitha K.	Admin Representative
Ms.Rhoda	Educator Mother (Senior School)
Ms. Poonam Gupta	Educator Mother (Junior School)

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Welcome address	The President – PTA welcomed the members and introduced them to the elected Vice President & Joint Secretary.
2	Agenda	The agenda for the meeting was read out by the PTA President
3	Updates on Awards and Accolades, Academic updates Activities and events	<ul style="list-style-type: none"> ▪ A power point presentation on the following was shown. <ol style="list-style-type: none"> 1) Awards and accolades 2) Academic updates 3) Events and activities conducted during AY 2024-2025. ▪ Sports and Literary Scholarships, S.R.N. Mudiraj Scholarships, and Academic Scholarships were offered to students. ▪ All students from the first day of their admission are covered under an Accidental Health Insurance Policy as part of student welfare. ▪ The management has also implemented health insurance, accidental policies, medical checkups, a 50% fee concession for staff children, and a 100% fee concession for sub-staff as part of staff welfare measures.



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4	Discussion on Income and Expenditure	<ul style="list-style-type: none"> The Operations Head, Mr. K. Siddarth, presented a PowerPoint outlining the income and expenditure for the academic year 2024-2025, along with the proposed fee structure for the academic year 2025-2026. He also discussed the challenges faced in fee collection from parents. The PTA Vice President and Joint Secretary appreciated the school management for their kindness in supporting the overall well-being of the students, while also ensuring staff welfare, despite the challenges faced in fee collection. After thorough discussions among the Governing Body Members, it has been decided to implement a hike in the tuition fee along with the Student Support and Activity charges.
5	To fix the fee structure for the academic year 2025-2026 that is the fee to be collected from the students for various classes keeping in view various expenses involved in the maintenance of the institution.	<p>RESOLVED</p> <ul style="list-style-type: none"> To hike the fee by 10% for the Academic Year 2025-2026. The amount of Rs.4,000/- towards the Student Support and Activity Fee was increased by Rs.500/- and made to Rs.4500/- to be charged annually. This includes – ERP, School Events, Student ID Card, School Magazine, Local picnics, Field Trips, Class photographs, Health Check-up and a few other new initiatives.
6	Vote of thanks	The meeting concluded by thanking everyone for their participation while looking forward to a fruitful academic year ahead.

Note: The fee structure with GBM minutes will be uploaded on the school website after submitting the same at the DFRC.

PTA PRESIDENT	 04/3/2025
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